Tanworth-in-Arden Parish Council

Minutes of the Full Council meeting held on Thursday 21st May 2026
Held at Tanworth Village Hall

Present Members: Cllr Chaudry (Chair) Cllr Brougham, Cllr Cowan, Cllr Franks, Cllr Lines, Cllr Ross, Cllr Saunders and Cllr Willmott.

In attendance: H Jennings (Clerk, taking minutes)
S Barnes (Deputy Clerk)
District Cllr Organ
County Cllr Crocker
2 members of the public joined the meeting.

Public Forum *The Chair opened the Public Forum at 19:30.*

A resident of Malthouse Lane spoke in support of closing the causeway to vehicles, citing a history of worsening safety and security issues in the area. They highlighted a serious past incident where their teenage daughter was followed by individuals in an uninsured vehicle, requiring police intervention. While acknowledging the contrasting views within the community regarding the road closure, the resident emphasized that their primary purpose for attending was to advocate for the closure to protect the safety and well-being of local families.

Another local resident spoke in support of closing the causeway, highlighting safety fears and sensory issues caused by modern vehicle traffic, including a five-year-old child needing ear defenders due to traffic noise. They argued that the road is structurally unfit for modern cars, noting that current opposition to the closure relies on speculation rather than evidence. The resident suggested that a trial closure of the causeway would gather objective facts regarding its impact on the community.

Cllr Lynda Organ informed that the draft "Regulation 19" plan has now been published and reported that are no strategic housing or employment allocations within the parish. It was noted that the green belt is being removed from the built up area of the village of Tanworth-in-Arden, whilst the Earlswood inset will remain, the conservation area is still in place. Following examination stages it is expected to be adopted by the end of 2027.
There are no further updates regarding local government reorganisation as the council is still waiting for an official update from the central government regarding

Cllr James Crocker informed that the Warwickshire County Council AGM marked 12 months in office for the current administration. After a year spent executing legacy policies, the council is now launching its own initiatives, beginning with a renegotiated contract to significantly improve highways and pothole repairs over the next year. Cllr Crocker has been working on the proposal to close The Causeway at Earlswood Lakes and requested that detailed discussion on outstanding queries be deferred to a later point in the meeting. (Item 12)

The Chair closed the public forum at 19:40 and commenced the meeting.

05/26/01 Apologies

Apologies were received from Cllr Cunningham, Cllr Eady, Cllr Muntz and Cllr Ruddick.

05/26/02 Declarations of Interest.

Cllr Willmott declared an interest in Items 8.2 and 8.7 and Cllr Cowan in Item 18.

05/26/03 Minutes of previous meeting

3.1 The draft minutes of the Full Council meeting on Thursday 16th April 2026 were circulated to all councillors**.**
RESOLVED – It was proposed the minutes of the Full Council meeting on 16th April 2026 to be a true and accurate account. Motion seconded and all were in favour.
3.2 The draft minutes of the Full Council meeting on Monday 20th April 2026 were circulated to all councillors**.**
RESOLVED – It was proposed the minutes of the Full Council meeting on 20th April 2026 to be a true and accurate account. Motion seconded and all were in favour.
3.3 The draft minutes of the Full Council meeting on Tuesday 5th May 2026 were circulated to all councillors**.**
RESOLVED – It was proposed the minutes of the Full Council meeting on 5th May 2026 to be a true and accurate account. Motion seconded and all were in favour.
Approved meeting minutes can be viewed on the Parish Council website - https://tanworth-pc.gov.uk/parish-council/agendas-and-minutes

05/26/04 Matters arising from the previous meeting not otherwise dealt with

Following the receipt of the draft Regulation 19 SWLP plan, it was noted that the legal advice resolved at the 5th May meeting would no longer be pursued as Site A3 at Danzey and the Portway industrial development have been excluded from the plan.

05/26/05 Matters raised in the public forum

Item 12.

05/26/06 Correspondence

A quote was received for the work at Bellfield, this will be on the agenda for decision at the June meeting.

05/26/07 Clerks Report

The Parish Assembly was held at Tanworth Village Hall community groups invited to showcase what goes on within the Parish. The event was well attended and gave residents the opportunity to network with lots of the local community groups within the Parish. *The Chair informed she had received very positive feedback from residents and thanked the Clerks for organising a modern, thought out event.*

The Clerks attended the Causeway Public Drop In Session at Earlswood Village Hall on the 9th May. (To be discussed at Item 12)

The Clerk reported that the external auditor has requested an Intermediate Review, as the VAT refund from the Play Area project has pushed the Council's income above the standard review threshold. Due to the additional work involved, the internal audit has been postponed and will now take place during the week commencing 8th June.

The War Memorial at The Green in Tanworth in Arden has had a professional clean and letter re-painting. It was noted that financial provision for future upkeep be considered during the next budget discussions.

05/26/08 Finance

8.1 The Chair of Finance noted that there was nothing further to report than the specified agenda items.

8.2 The May payments list was circulated. Appendix A.
RESOLVED It was proposed that the May payments list be accepted, the motion was seconded and all voting were in favour. Cllr Willmott abstained due to declared interest.

8.3 To receive the Year End Bank Reconciliation & Budget Monitoring Report. Appendix B.
RESOLVED It was proposed that the Year End Bank Reconciliation & Budget Monitoring Report be accepted, the motion was seconded and all were in favour.

8.4 Allocation of Reserve Funds. Appendix C.
RESOLVED It was proposed that the Allocation of Reserve Funds be accepted, the motion was seconded and all were in favour.

8.5 Statement of Internal Control
RESOLVED It was proposed that the Statement of Internal Control be accepted, the motion was seconded and all were in favour.

8.6 It was noted that the renewal quote from AJ Gallagher Insurance was received as per the Long Term Agreement.

8.7 A grant application was received from Earlswood Village Hall towards its centenary celebrations. There was discussion around the conditions of the Parish Councils' grant awards.
RESOLVED It was proposed that a grant of £500 be awarded in line with the conditions of the grant scheme. In addition, to mark the significance of the village hall's centenary, its ongoing commitment to the local community, and the fact that the centenary party is free for residents, it was proposed that the Parish Council make an additional donation of £500 to the event. This was seconded and all voting were in favour. Cllr Willmott abstained due to declared interest.

05/26/09 Planning

The minutes from the recent Planning Committee meetings are available on the Parish Council website - www.tanworth-pc.gov.uk/planning-committee.

The Chair noted that following approval to review potential procedural issues regarding a third settlement in the SWLP, this has now been removed. Focus will now shift to reviewing the SWLP, with members noting that the council's lack of a five-year housing land supply is allowing rapid, "in-principle" planning applications to override local Green Belt protections and undermine the established Neighbourhood Development Plan (NDP). The new draft will require review and it should be argued that the NDP should take precedence, despite the new national planning rules encouraging development.

05/26/10 Outstanding Issues – any updates for information or discussion

None raised.

05/26/11 To receive updates from Committees and Working Parties

11.1 Anti-Social Behaviour

During May, so far, a total of 89 ASB report were received from residents. It was noted that the ASB committee are due to hold another meeting, and will contact the Police to request additional patrols during half term, with festivities taking place during the week and the expected hot weather, which has previously resulted in an increase of fireworks, late night parties, littering and discarded gas cannisters.

11.2 Road Safety and Speeding Committee

Committee is still awaiting quotes for Well Lane improvements.

11.3 Footpath Lighting Working Party

It was noted that since the Annual Meeting of the Council the working party is now a Committee. The Committee is to meet at the earliest opportunity to determine locations for lighting replacements.

05/26/12 Council discussed the proposal from Warwickshire County Council to re-purpose the Causeway as a public open space with a 18 month trial closure. Warwickshire County Council are conducting a public survey to gather viewpoints on the trial closure, this will be open until midnight on the 14th June 2026.

It was suggested that closure to general vehicular traffic could significantly enhance the amenity of Earlswood Lakes by transforming the track into a public space for walkers, cyclists, and horse riders. The council receives numerous reports from residents, including those heard in the public forum, detailing safety issues arising from sharing a narrow route with oncoming traffic, as well as damage to the wooden lakeside barriers arising from minor traffic accidents and vandalism.

Members acknowledged conflicting community viewpoints, specifically noting the diversion impact on Malthouse Lane residents. It was suggested that ultimately, collecting measurable data during a trial period is essential to making an informed decision on any permanent closure.

RESOLVED It was proposed that the Parish Council would support a trial closure of the causeway to all vehicles in principle, providing data is produced to support the benefit to the community, it was proposed to request three-monthly impact reports to measure the closure's effectiveness in restoring community amenity. This was seconded and all were in favour

05/26/13 To consider updating the picnic benches in Earlswood Leisure Park

The picnic benches in Earlswood Leisure Park have been repaired several times due to rotting timber and broken slats. Following concerns of structural safety it was suggested that the benches be replaced with heavy duty sustainable benches made from recycled plastic.

RESOLVED It was proposed that 4 picnic benches in Earlswood leisure Park be updated, authority was delegated to the Clerk to confirm the specific design and a budgeted amount of £2,000 ex VAT was agreed. This was seconded and all were in favour

05/26/14 TIA Noticeboard

It was reported that the noticeboard outside The Bell has been repaired several times since its installation and has deteriorated significantly. It was suggested that it be replaced with a new noticeboard from a specialist company. As the noticeboard is installed on the wall of The Bell it was suggested that it is consulted regarding the changes.

RESOLVED It was proposed that the noticeboard on the Bell at Tanworth in Arden be replaced, in consultation with The Bell. This was seconded, seven were in favour, one member voted against.

05/26/15 Items for future agenda.

None received.

05/26/16 RESOLVED It was proposed that a resolution be made to exclude members of the public and press from the meeting due to the confidential business to be discussed (Public Bodies [Admission to Meetings] Act 1960). This was seconded and all were in favour.

Members of the Public including left the meeting.

05/26/17 Staffing Update

An update was given on the status of the Park Keeper Vacancy. The deadline for applications for the position was Friday 15th May 2026.

RESOLVED It was proposed that the staffing committee be delegated authority to interview and appoint a suitable candidate as per the discussed particulars including pay scale and hours. This was seconded and all were in favour

Cllr Cowan left the meeting due to a declared interest.

05/26/18 Formal Complaint

A formal complaint received was discussed.

RESOLVED It was proposed that the complaint was resolved and the Clerk will write to the complainant with the Council'[s decision as per the Complaints procedure. This was seconded and all were in favour

05/26/19 To note date, place & time of next meeting.

The next meeting of the Parish Council will take place on Thursday 18th June 2026 at Earlswood Village Hall, 19:30.

The Chair closed the meeting at 20:50.

Tanworth in Arden Parish Council

Payments List - May 2026

Bank Balances (as of 1/5/26)	Amount
Unity Trust Deposit	£ 227,164.55
Unity Trust Current	£ 9,567.42
Totals	£ 236,731.97

Income		
SDC	£ 50,000.00	Precept (1st Half)
WCC	£ 200.00	Greenshoots Final

Internal Transfer required this month - £20,000

Authority to pay	Cost Code	Net Amount	VAT	Total	Invoice No	Payment Type	Description
BT	6a	34.66	6.93	41.59	M024	DD	Phone/Broadband
Giff Gaff	6a	5.00	1.00	6.00	-	MPC	Mobile Phone
Microsft	6b	84.46	16.90	101.36	E0200Z68F0	MPC	Office 365 Licence
Parish Council Websites	6	30.00	6.00	36.00	4516	FPS	Domain Renewal
Direct Copiers	8	2.50	0.50	3.00	200088	DD	Copier charges
Lloyds Multipay	9	3.00	-	3.00	-	MPC	Card Charges
Unity Trust Bank	9	8.50	-	8.50	145	DD	Bank Charges
Arthur J. Gallagher Insurance	10	1558.78	-	1558.78	556263077	FPS	Annual Insurance
Lodders	17	4000.00	800.00	4800.00	TAN25/7	FPS	Advice Note
R Willmott	20	94.30	-	94.30	Receipt	FPS	Bench Repair
Npower	23	252.35	12.62	264.97	IN15479417	DD	Footpath Lighting
Warwickshire County Council	24	256.70	51.34	308.04	10444620	FPS	Forshaw Heath Ligh
Warwickshire County Council	24	6653.33	1330.67	7984.00	10444335	FPS	Broad Ln & Vicarage Hill Light
M Power & Sons Ltd	35	3637.00	727.40	4364.40	228	FPS	War Memorial
Fortress	35	93.60	18.72	112.32	SI27441	DD	Waste Collection
B Jelley	36	480.00	-	480.00	-	FPS	Roof Repeair
E Farrell	36	30.00	-	30.00	-	FPS	Office Cleaning
		17,224.18	**2,972.08**	**20,196.26**			

Confidential Payments			
	3,917.58	**0.00**	**3,917.58**

TOTAL PAYMENTS	**21,141.76**	**2,972.08**	**24,113.84**

TANWORTH IN ARDEN PARISH COUNCIL

End of Year Bank Reconcilliation

Bank Reconciliation Statement
at 31st March 2026

Bank Balance at 01/04/25		86277.20
Receipts received		201171.20
		287448.40
less payments made		96170.79
Balance as per cash book		**191277.61**

Balance as per bank statements

Unity Trust current a/c	4113.06	
Unity Trust deposit a/c	187164.55	
		191277.61

Outstanding Receipts
None

Outstanding Payments
None

Adjusted Bank balance	**191277.61**

Tanworth In Arden Parish Council
Monitoring Report 25/26

Summary

Budget for 2025/2026	**£105,028.00**	Closing Bank Balance	**£191,277.61**	Vat to Date	**£3,121.13**
Allocated Reserve	**£60,450.00**	Overall Percentage of Budget Spent	**61%**	Gross Payments Made	**£96,170.79**
Opening Bank Balance	**£86,277.20**	Current CIL held:	**£34,653.05**	Reciepts Received	**£201,171.20**

Income	Budget 25/26	TOTAL	% Rec	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Precept	£100,000.00	**£ 100,000.00**	100%	£ 50,000.00	-	-	-	-	£ 50,000.00						
Interest	£5,000.00	**£ 3,776.82**	76%	£ -	-	£ 793.03	-	-	£ 872.43			£ 1,109.00			£1,002.36
CIL	-	**£ 34,653.37**	-	£ -	-	£ 30,736.37	-	-	-			£ 3,917.00			
VAT	-	**£ 26,643.83**	-	£ 26,643.83	-	-	-	-	-						
Other	£485.00	**£ 36,097.00**	7443%	£ -	-	-	-	£ 180.00	-	£ 35,917.00					
TOTAL	**£ 105,485.00**	**£ 201,171.02**	**191%**	£ 76,643.83	£ -	£ 31,529.40	£ -	£ 180.00	£ 50,872.43	£ 35,917.00	£ -	£ 5,026.00	£ -	£ -	£ 1,002.36

Code	Exenditure	Budget 25/26	Spent	% Spend	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
	STAFF COST	**£ 50,278.00**	**£ 48,436.03**	**96%**	£ 4,015.90	£ 3,822.45	£ 3,853.01	£ 4,060.57	£ 4,400.99	£ 4,009.97	£ 3,858.07	£ 4,195.16	£ 4,008.95	£ 3,881.19	£ 3,974.95	£ 4,354.82
2	Office (Rent-Rates-Elec)	£ 3,000.00	**£ 1,202.77**	40%	-			-				£ 1,202.77				
3	Expenses & petty cash	£ 150.00	**£ 253.75**	169%	£ 40.50			£ 43.02		£ 5.00	£ 7.20			£ 24.98		£ 133.05
5	Office Equipment (maint & Replace	£ 250.00	**£ 136.16**	54%	-								£ 122.00	£ 14.16		
6	Office Comms	£ 2,500.00	**£ 1,800.15**	72%	£ 122.66	£ 125.91	£ 37.91	£ 125.91	£ 388.11	£ 135.20	£ 141.91	£ 141.91	£ 141.91	£ 154.90	£ 141.91	£ 141.91
8	Stationary & Printing	£ 450.00	**£ 468.12**	104%	£ 96.30	£ 55.45	£ 8.19	£ 83.59	£ 7.02	£ 6.48	£ 81.81	£ 27.48	£ 4.76	£ 87.54	£ 2.89	£ 6.61
9	Bank Charges	£ 280.00	**£ 142.30**	51%	£ 10.95	£ 12.75	£ 12.00	£ 12.30	£ 11.85	£ 11.55	£ 12.90	£ 11.25	£ 11.70	£ 11.40	£ 11.70	£ 11.95
10	Insurance	£ 1,300.00	**£ 1,552.05**	119%	-		£ 1,552.05									
11	Training	£ 650.00	**£ 896.20**	138%	-		£ 10.00	£ 35.00	£ 317.00			£ 59.20	£ 60.00		£ 120.00	£ 295.00
14	Subscriptions	£ 1,200.00	**£ 1,158.06**	97%	£ 905.00			£ 47.00		£ 12.00				£ 194.06		
15	Audit Fee	£ 2,700.00	**£ 867.60**	119%	-	£ 237.60				£ 630.00						
17	Professional fees		**£ 2,343.85**		£ 421.25		£ 1,628.00		£ 123.00					£ 123.00		£ 48.60
36	Office Maintenance fund	£ 2,500.00	**£ 560.00**	22%	£ 15.00	£ 15.00	£ 45.00	£ 15.00	£ 130.00	£ 70.00	£ 30.00	£ 30.00	£ 15.00	£ 135.00	£ 30.00	£ 30.00
	ADMINISTRATION COST	**£ 14,980.00**	**£ 11,381.01**	**76%**	£ 1,611.66	£ 446.71	£ 3,293.15	£ 361.82	£ 976.98	£ 870.23	£ 273.82	£ 1,472.61	£ 355.37	£ 745.04	£ 306.50	£ 667.12
12	Rent for PC meetings	£ 450.00	**£ 245.00**	54%	£ 65.00		£ 25.00			£ 25.00		£ 25.00		£ 80.00	£ 25.00	
13	Parish Assembly	£ 120.00	**£ 118.50**	99%	£ 81.00	£ 37.50										
34	Election Costs	£ 800.00	**£ -**	0%	-											
	MEETINGS & ELECTION COST	**£ 1,370.00**	**£ 363.50**	**27%**	£ 146.00	£ 37.50	£ 25.00	£ -	£ -	£ 25.00	£ -	£ 25.00	£ -	£ 80.00	£ 25.00	£ -
18	Grass cutting	£ 8,000.00	**£ 4,160.00**	52%	-		£ 1,100.00			£ 1,305.00		£ 1,050.00	£ 705.00			
19	Park Play Equipment	£ -	**£ -**	-	-											
20	Park Repairs	£ 1,200.00	**£ 1,504.42**	125%	-	£ 45.00	£ 472.60	£ 47.82	£ 485.00	£ 180.00				£ 274.00		
21	New/repair of notice boards	£ 100.00	**£ 74.25**	74%	-	£ 59.00				£ 15.25						
22	Small Work Schemes	-	**£ -**	-	-											

23	Lighting Energy	£ 3,600.00	£ **3,679.31**	102%		-							£ 1,415.86	£ 346.00	£ 354.93	£ 388.56	£ 426.00	£ 412.60	£ 335.36				
24 + 25	Lighting Maint / Installation / Upgra	£ 9,000.00	£ **985.67**	11%	£ 331.65														£ 654.02				
27	Defib Maintenance	£ 2,000.00	£ **833.90**	42%		-	£ 750.95										£ 82.95						
35	Work around parish	£ 2,500.00	£ **3,442.36**	138%	£ 71.88	£ 626.35	£ 71.88	£ 71.88	£ 260.35	£ 1,288.95	£ 89.85	£ 85.88	£ 71.88	£ 92.10	£ 280.68	£ 430.68							
	PARISH WORKS COST	£ **26,400.00**	£ **14,679.91**	**56%**	£ 403.53	£ 1,481.30	£ 1,644.48	£ 119.70	£ 745.35	£ 4,205.06	£ 435.85	£ 1,490.81	£ 1,165.44	£ 875.05	£ 693.28	£ 1,420.06							
30	Grants & Donations	£ 10,000.00	£ **11,651.81**	117%	£ 600.00	£ 600.00		£ 800.00	£ 3,500.00			£ 20.41			£ 6,131.40								
31	Church yard Volunteers	£ 500.00	£ **500.00**	100%	£ 125.00			£ 125.00			£ 125.00			£ 125.00									
	DONATIONS COST	£ **10,500.00**	£ **12,151.81**	**116%**	£ 725.00	£ 600.00	£ -	£ 925.00	£ 3,500.00	£ -	£ 125.00	£ 20.41	£ -	£ 125.00	£ 6,131.40	£ -							
37	CCTV Cameras (Inc SDC rent/Maint)	£ 1,500.00	£ **-**	0%																			
39	Crime Prevention	-	£ **-**																				
	CRIME PREVENTION COST	£ **1,500.00**	£ **-**	**0%**	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -							
		£ **105,028.00**	£ **87,012.26**	**83%**	£ **6,902.09**	£ **6,387.96**	£ **8,815.64**	£ **5,467.09**	£ **9,623.32**	£ **9,110.26**	£ **4,692.74**	£ **7,203.99**	£ **5,529.76**	£ **5,706.28**	£ **11,131.13**	£ **6,442.00**							
	Allocated Funds																						
5	**Office Equipment**	£ 250.00	£ **-**	0%																			
25	**Lighting - New Installation/ upgrade**	£ 18,000.00	£ **-**	0%																			
36	**Office Maintenance Fund**	£ 4,000.00	£ **-**	0%																			
39	**Crime Prevention**	£ 34,000.00	£ **6,000.00**	18%			£ 6,000.00																
	Flood Defences	£ 2,200.00	£ **-**	0%																			
	WCC Flood defence grant	£ 2,000.00	£ **-**	0%																			
99	Contingency	£ -	£ **-**	-	-																		
	OTHER COST	£ **60,450.00**	£ **6,000.00**		£ **-**	£ **-**	£ **6,000.00**	£ **-**	£ **-**	£ **-**	£ **-**	£ **-**	£ **-**	£ **-**	£ **-**	£ **-**							
	VAT	**-**	£ **3,158.53**		£ 276.35	£ 78.13	£ 1,525.72	£ 72.86	£ 196.96	£ 242.91	£ 80.01	£ 82.09	**£ 75.14**	**£ 189.02**	**£ 88.33**	**£ 251.01**							
	GROSS TOTAL	**-**	£ **96,170.79**		£ 7,178.44	£ 6,466.09	£ 16,341.36	£ 5,539.95	£ 9,820.28	£ 9,353.17	£ 4,772.75	£ 7,286.08	£ 5,604.90	£ 5,895.30	£ 11,219.46	£ 6,693.01							

Tanworth In Arden Parish Council
Reserves 25/26

Summary

Closing Bank Balance	**£191,277.61**
Allocated Reserve	**£76,240.00**
Current CIL held:	**£34,653.05**
General Reserve	**£80,384.56**

	Allocated Funds	Carried over from 24/25	Budgeted 25/26	Total allocated for 25/26	Spent 25/26	Carried over from 25/26	Budgeted 26/27	Proposed allocated for 26/27
5	**Office Equipment**	£ 250.00	£ 250.00	£ 500.00	£ 136.16	£ 363.84	£ 250.00	£ 600.00
25	**Lighting - New Installation/ upgrade**	£ 18,000.00	£ 9,000.00	£ 27,000.00	£ 985.67	£ 26,014.33	£ 9,000.00	£ 35,000.00
36	**Office Maintenance Fund**	£ 4,000.00	£ 2,500.00	£ 6,500.00	£ 560.00	£ 5,940.00	£ 2,500.00	£ 8,440.00
39	**Crime Prevention**	£ 34,000.00	-	£ 34,000.00	£ 6,000.00	£ 28,000.00	-	£ 28,000.00
	Flood Defences	£ 2,200.00	-	£ 2,200.00	£ -	£ 2,200.00	-	£ 2,200.00
	WCC Flood defence grant	£ 2,000.00	-	£ 2,000.00	£ -	£ 2,000.00	-	£ 2,000.00
99	Contingency	£ -	£ -		-			£ -
	OTHER COST	**£ 60,450.00**	**£ 11,750.00**	**£ 72,200.00**	**£ 7,681.83**	**£ 64,518.17**	**£ 11,750.00**	**£ 76,240.00**