Tanworth-in-Arden Parish Council

Minutes of the Full Council meeting held on Thursday 19th June 2026
Held at Earlswood Village Hall

Present Members: Cllr Chaudry (Chair) Cllr Eady, Cllr Franks, Cllr Ruddick, Cllr Saunders and Cllr Willmott.

In attendance: H Jennings (Clerk, taking minutes)
S Barnes (Deputy Clerk)
District Cllr Organ
3 members of the public joined the meeting.

Public Forum *The Chair opened the Public Forum at 19:30.*

Cllr Lynda Organ submitted a report, noting that following Planning Inspectorate feedback, concerns have been raised over the deliverability of the South Warwickshire Local Plan, including site viability, housing supply, contingency levels, Gypsy and Traveller allocations, and funding for the Stratford Western Relief Road, with councillor scrutiny delayed until mid-July due to purdah and increasing pressure to meet the December submission deadline. The updated Local Enforcement Plan has been adopted, introducing clearer priorities and response times for planning breaches. Regarding Local Government Reorganisation, delays may affect the timetable for establishing a new unitary authority, currently planned for April 2028.

The Chair closed the public forum at 19:35 and commenced the meeting.

06/26/01 Apologies

Apologies were received from Cllr Cowan, Cllr Cunningham, Cllr Lines and Cllr Ross.

06/26/02 Declarations of Interest.

None received.

06/26/03 Minutes of previous meeting

3.1 The draft minutes of the Annual Council meeting on Thursday 21st May 2026 were circulated**.**
RESOLVED – It was proposed the minutes of the Annual Council meeting on Thursday 21st May 2026 to be a true and accurate account. Motion seconded and all were in favour.
3.2 The draft minutes of the Full Council meeting on Thursday 21st May 2026 were circulated**.**
RESOLVED – It was proposed the minutes of the Full Council meeting on Thursday 21st May 2026 to be a true and accurate account. Motion seconded and all were in favour.
Meeting minutes can be viewed on the Parish Council website - https://tanworth-pc.gov.uk/parish-council/agendas-and-minutes

06/26/04 Matters arising from the previous meeting not otherwise dealt with

None.

06/26/05 Matters raised in the public forum

None.

06/26/06 Correspondence

A resident raised concerns regarding ongoing anti-social behaviour at Alderhanger Lane near the snack van, including reports of suspicious activity, discarded syringes and fly-tipped mattresses. Members noted that similar issues had arisen periodically over a number of years and acknowledged residents' frustration at the perceived lack of police action. As the matter falls outside the Parish Council's powers, it was agreed that the concerns would be referred to the local police, the SDC Community Safety Manager and other relevant parties.

Members noted that five emails with concerns of behaviour arising from the recent Causeway meeting were received and had been passed to WCC who convened the meeting. Two further emails containing questions about the closure were also received, including a request for previous correspondence to be appended to the minutes; it was agreed that such correspondence would be treated in the usual manner unless formally presented at a future meeting. Members were also advised that a Freedom of Information request relating to the Causeway had been received and would be responded to within the statutory timescale.

Report of lorries obstructing the road near Albiecon on The Common were received and referred to Stratford District Council's enforcement team.

06/26/07 Clerks Report

The Clerk reported that the annual audit had been completed with no major concerns identified and that the full audit report would be circulated and presented at the next meeting. The Clerk attended the additional Causeway drop-in session on 6 June to assist with

arrangements, and interviews for the Park Keeper position had been undertaken, with formal appointment delegated to the Staffing Committee. 113 ASB reports were recorded during May.

06/26/08 Finance

8.1 The Chair of Finance had nothing further to report than the items listed on the agenda.

8.2 The June payments list was circulated. Appendix A.
RESOLVED It was proposed that the June payments list be accepted, the motion was seconded and all voting were in favour.

8.3 Annual Internal Audit Report 2025-2026. Appendix B.
RESOLVED It was proposed that the Annual Internal Audit Report 2025-2026 be accepted, the motion was seconded and all were in favour.

8.4 Annual Governance Statement 2025-2026 Appendix C.
RESOLVED It was proposed that the Annual Governance Statement 2025-202 be accepted, the motion was seconded and all were in favour.

8.5 Accounting Statements 2025-2026 Appendix D.
RESOLVED It was proposed that the Accounting Statements 2025-2026 be accepted, the motion was seconded and all were in favour.

8.6 The dates for Publication of the Notice of Public Rights were noted, Appendix E.

8.7 Members considered alternative suppliers for the Parish Council's unmetered footpath lighting supply and noted that a quotation had been obtained from Northern Gas and Power. The quotation offered improved rates and the security of a fixed three-year contract. Members agreed to transfer the supply from the current provider.
RESOLVED It was proposed that the unmetered footpath lighting supply is transferred from the current provider and a three-year fixed contract is entered into. The motion was seconded and all were in favour.

06/26/09 Planning

The minutes from the Planning Committee meeting on Monday 1st June are available on the Parish Council website - www.tanworth-pc.gov.uk/planning-committee.

Chair of Planning advised that legal advice previously commissioned regarding the potential inclusion of land south of Danzey for a new settlement had cost £8,000 and whilst there were insufficient grounds for a strong challenge, the proposal was not included in the emerging Local Plan. An update was also provided on housing land supply and the status of the Neighbourhood Development Plan, with discussions having taken place with District Council officers to encourage consultation on planning applications arising from the current shortfall. Concern was expressed regarding the increasing number of small-scale housing developments being approved or under consideration, and members welcomed the commitment from officers to engage with the Parish Council on future applications.

The Chair thanked Cllr Saunders for attending and presenting to the Cabinet Committee on behalf of Tanworth in Arden Parish Council and concerned residents.

06/26/10 Outstanding Issues – any updates for information or discussion

None raised.

06/26/11 To receive updates from Committees and Working Parties

11.1 Anti-Social Behaviour

Committee meeting to be scheduled prior to the next Full Council meeting.

11.2 Road Safety and Speeding Committee

Cllr Saunders advised member of the public that sit on the Committee queried the WCC Well Lane report and effectiveness of Village Gateways to reduce speeding.

11.3 Footpath Lighting Committee

Committee meeting to be scheduled prior to the next Full Council meeting.

06/26/12 Bellfield

Members considered the quote received from the Highways Community Action Fund scheme for widening works to improve vehicle access and parking provision, as well as additional works previously approved by Council to address damage around the opposite side of the green. The total cost for works is £32,420, with secured 50% funding a contribution of £16,210 is required from the Parish Council.
RESOLVED It was proposed that the quote from WCC HCAF for works at Bellfield is accepted. The motion was seconded and all were in favour.

06/26/13 The Green

The renewal of the licence agreement with The Bell for use of the Parish Council-owned Village Green is due in August of 2026. Council discussed this, confirming maintenance responsibilities, including grass cutting and hedge maintenance.
RESOLVED It was proposed that the renewal of the licence be approved and should continue to be reviewed on a bi-annual basis, this was seconded and all were in favour.

06/26/14 Earlswood Leisure Park

Members considered a request relating to waste collections at Earlswood Leisure Park and noted the increased use of Fortress bins during the summer months. It has been suggested that Canal & River Trust are using the container for their own waste bags.
RESOLVED It was proposed that an additional seasonal bin collection could be added following discussions CRT regarding a contribution towards the associated costs.

06/26/15 Items for future agenda.

None received.

06/26/16 To note date, place & time of next meeting.

The next meeting of the Parish Council will take place on Thursday 16th July 2026 at Tanworth in Arden Village Hall, 19:30.

The Chair closed the meeting at 20:45.

Tanworth in Arden Parish Council

Payments List - June 2026

Bank Balances (as of 1/6/26)	Amount	
Unity Trust Deposit	£	200,364.55
Unity Trust Current	£	5,282.44
Totals	£	205,646.99

Income		

Internal Transfer required this month - £10,000.00

Authority to pay	Cost Code	Net Amount	VAT	Total	Invoice No	Payment Type	Description
BT	6a	34.66	6.93	41.59	M025	DD	Phone/Broadband
Giff Gaff	6a	5.00	1.00	6.00	-	MPC	Mobile Phone
Microsft	6b	84.46	16.90	101.36	E0200ZEQGP	MPC	Office 365 Licence
Amazon	3	25.88	-	25.88	A31J8KXZSTRJ5	FPS	Borders Box x100
Amazon	5	29.99	6.00	35.99	A31J8KXZSTRJ5	FPS	Meeting Box
Direct Copiers	8	31.01	6.20	37.21	200432	DD	Copier charges
Amazon	8	5.99	1.20	7.19	A31J8KXZSTRJ5	FPS	Laminating Pouches A4
Amazon	8	8.32	1.66	9.98	A31J8KXZSTRJ5	FPS	Laminating Pouches A3
Lloyds Multipay	9	3.00	0.00	3.00		MPC	Card Charges
Unity Trust Bank	9	6.77	0.00	6.77		DD	Bank Charges
W Robinson	15	239.80	-	239.80	TIA PC 005	FPS	Internal Audit
ICO	17	47.00	-	47.00	ZA009642	DD	Data protection fee
Lodders	17	2538.50	507.70	3046.20	139087	FPS	Legal Advice SWLP
Mossman	18	1195.00	-	1195.00	2079	FPS	Grass Cutting Apr May
Amazon	20	19.90	-	19.90	A31J8KXZSTRJ5	FPS	Bin Bags
Amazon	20	20.38	4.07	24.45	A31J8KXZSTRJ5	FPS	Dog Waste Bags
Npower	23	219.47	10.97	230.44	IN15677792	DD	Footpath Lighting
Fortress	35	74.88	14.98	89.86	sI279067	DD	Waste Collection
E Farrell	36	30.00	-	30.00	-	FPS	Office Cleaning
		4,620.01	**577.61**	**5,197.62**			

Confidential Payments			
	4,089.19	**0.00**	**4,089.19**

TOTAL PAYMENTS	**8,709.20**	**577.61**	**9,286.81**

Annual Governance and Accountability Return 2025/26 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities*:

- **where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £15 million; or**
- **where the higher of gross income or gross expenditure was £25,000 or less but that:**
  - **are unable to certify themselves as exempt (fee payable); or**
  - **have requested a limited assurance review (fee payable)**

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2025/26

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.

2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
   - The **Annual Internal Audit Report must** be completed by the authority's internal auditor.
   - **Sections 1 and 2 must** be completed and approved by the authority.
   - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2026.**
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2026** Reminder letters will incur a charge of £40 +VAT:
   - the Annual Governance and Accountability Return Sections 1 and 2, together with
   - a bank reconciliation as at 31 March 2026
   - an explanation of any significant year on year variances in the accounting statements
   - notification of the commencement date of the period for the exercise of public rights
   - Annual Internal Audit Report 2025/26

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability Return **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities **must** publish the following information on the authority website/webpage:

Before 1 July 2026 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2025/26** approved and signed, page 4
- **Section 2 - Accounting Statements 2025/26** approved and signed, page 5

Not later than 30 September 2026 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review. It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

**for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.*

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2025/26

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments **must** be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2026
- The Annual Governance Statement (Section 1) **must** be approved before the Accounting Statements (Section 2) and evidenced by the agenda or minute references, even where approved on the same day.
- The Responsible Financial Officer (RFO) **must** certify the accounts (Section 2) before they are presented to the authority for approval. The authority **must** in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period which **must** be a single period of 30 working days for inspection (this excludes weekends and public holidays) which **must** include the first 10 working days of July.
- **You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor **must** be able to agree the bank reconciliation to Box 8 on the accounting statements **(Section 2, page 5)**. An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- Additional costs may be incurred if additional audit work is required.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2025) equals the balance brought forward in the current year (Box 1 of 2026).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights which **must** be a single period of 30 working days for inspection (this excludes weekends and public holidays) which **must** include the first 10 working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2026**

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?	✔	
	Has all additional information requested, including **the dates set for the period for the exercise of public rights**, been provided for the external auditor?		
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?		
Section 1	For any statement to which the response is 'no', has an explanation been published?		
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?		
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?		
	Has an explanation of significant variations been published where required?		
	Has the bank reconciliation as at **31 March 2026** been reconciled to Box 8?		
	Has an explanation of any difference between Box 7 and Box 8 been provided?		
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? **NB:** do not send trust accounting statements unless requested.		

Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices, can be downloaded from **www.nalc.gov.uk** or from **www.ada.org.uk**

Annual Internal Audit Report 2025/26

Tanworth in Arden Parish Council

www.tanworth-pc.gov.uk

During the financial year ended 31 March 2026, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2025/26 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Cash payments were properly supported by receipts, all cash expenditure was approved and VAT appropriately accounted for.			✓
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. **If** the authority certified itself as exempt from a limited assurance review in 2024/25, it met the exemption criteria and correctly declared itself exempt. *(If the authority had a limited assurance review of its 2024/25 AGAR tick "not covered")*			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations *(during the 2025/26 AGAR period, were public rights in relation to the 2024-25 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).*	✓		
N. The authority has complied with the publication requirements for 2024/25 AGAR *(see AGAR Page 1 Guidance Notes).*	✓		
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.	✓		

P. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

12/06/2026 DD/MM/YYYY DD/MM/YYYY

Name of person who carried out the internal audit

ENTER NAME OF INTERNAL AUDITOR W. Robinson

Signature of person who carried out the internal audit

SIGNATURE REQUIRED

Date 12/06/2026

***If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).**

Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report **must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

Tanworth in Arden Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✔		*prepared its accounting statements in accordance with the Accounts and Audit Regulations.*
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✔		*made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.*
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✔		*has only done what it has the legal power to do and has complied with Proper Practices in doing so.*
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✔		*during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.*
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✔		*considered and documented the financial and other risks it faces and dealt with them properly.*
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✔		*arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.*
7. We took appropriate action on all matters raised in reports from internal and external audit.	✔		*responded to matters brought to its attention by internal and external audit.*
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✔		*disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.*
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes ✔	No	N/A *has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.*
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.	✔		*has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.*

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair SIGNATURE REQUIRED

Clerk SIGNATURE REQUIRED

ENTER PUBLIC WEBPAGE ADDRESS www.tanworth-pc.gov.uk

Section 2 – Accounting Statements 2025/26 for

Tanworth in Arden Parish Council

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	*Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures **must** agree to underlying financial records.*
1. Balances brought forward	170,547	86,277	*Total balances and reserves at the beginning of the year as recorded in the financial records. Value **must** agree to Box 7 of previous year.*
2. (+) Precept or Rates and Levies	97,000	100,000	*Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.*
3. (+) Total other receipts	48,144	101,171	*Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.*
4. (-) Staff costs	48,393	48,436	*Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.*
5. (-) Loan interest/capital repayments	0	0	*Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).*
6. (-) All other payments	181,021	47,735	*Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).*
7. (=) Balances carried forward	86,277	191,277	*Total balances and reserves at the end of the year. **must** equal (1+2+3) - (4+5+6).*
8. Total value of cash and short term investments	86,277	191,277	*The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – **To agree with bank reconciliation.***
9. Total fixed assets plus long term investments and assets	220,090	219,799	*The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.*
10. Total borrowings	0	0	*The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).*

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	✔		*For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.*

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

SIGNATURE REQUIRED

Date DD/MM/YYYY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Section 3 – External Auditor's Report and Certificate 2025/26

In respect of Tanworth in Arden Parish Council

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit,** it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/ .

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026 and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2025/26

(Except for the matters reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

3 External auditor certificate 2025/26

We certify/do not certify* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026

*We do not certify completion because:

External Auditor Name

ENTER NAME OF EXTERNAL AUDITOR

External Auditor Signature SIGNATURE REQUIRED Date DD/MM/YYYY

Tanworth In Arden Parish Council

NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2026

Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)

1. Date of announcement **Friday 19th June 2026**

2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.
Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2026, these documents will be available on reasonable notice by application to:

Mrs H Jennings, Parish Clerk, Tanworth in Arden Parish Council
R/O Earlswood Village Hall
Shutt Lane
Earlswood
B94 6BZ
Phone: 01564 702 300 Web: www.tanworth-pc.gov.uk Email: office@tanworth-pc.org.uk

commencing on (c) **Monday 22nd June 2026**

and ending on (d) **Friday 31st July 2026**

3. Local government electors and their representatives also have:

- The opportunity to question the appointed auditor about the accounting records; and
- The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority.

The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.

4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:

MOORE

Moore East Midlands (Ref AP/HD)
Rutland House
Minerva Business Park
Lynch Wood
Peterborough
PE2 6PZ

5. This announcement is made by Mrs H Jennings, Parish Clerk and Responsible Finance Officer, Tanworth in Arden Parish Council.

H Jennings