TANWORTH -IN-ARDEN PARISH COUNCIL

R/O Earlswood Village Hall
Shutt Lane
Earlswood
Solihull
B94 6BZ

Annual Council Meeting

To All Members of the Parish Council

You are summoned to attend the Annual Meeting of the Parish Council H Jennings, Parish Clerk

Date: Thursday 21st May 2026 **Place: Tanworth Village Hall** **Time: 7.00pm**

AGENDA

1 Election of a Chair and Declaration
1.1. To receive nominations and approve appointment of the Chairman of the Council for 2026-2027.
1.2. Declaration of Acceptance of Office for position of Chairman of the Council be signed in the presence of the Clerk.

2 Election of Vice-Chair and Declaration
2.1. To receive nominations and approve appointment of the Vice-Chairman of the Council for the 2026-2027.
2.2. Declaration of Acceptance of Office for position of Vice-Chair of the Council be signed in the presence of the Clerk.

3 Apologies for Absence

4 Declarations of Personal or Prejudicial Interest *Members are asked to declare personal or prejudicial interests in any items on the agenda.*

5 Council Committees To confirm the effectiveness of current council committees, appoint member Councillors and to review and adopt the committee terms of reference for the following Committees:
5.1 Planning Committee
5.2 Staffing Committee
5.3 Finance Committee
5.4 Road Safety and Speeding Committee
5.5 Anti-Social Behaviour Committee
5.6 To consider the requirement of any further committee

6 Appointment to Working Group Meetings To appoint Councillors to the relevant working parties of the Council.

7 To agree Banking Signatories To reaffirm signatories on the Councils accounts with Unity Trust Bank

8 Asset Register To receive and agree the asset register and liabilities vested in the Council.

9 Subscriptions To consider the payment of any subscriptions falling to be paid annually.

10 Direct Debits To review the direct debit arrangement and to agree as appropriate their continuance.

11 Council Governance
11.1. Council Standing Orders: To review and adopt the Standing Orders.
11.2. Council Financial Regulations: To review and adopt the Financial Regulations
11.3. Council Code of Conduct: To reaffirm adoption of the Code of Conduct.
11.4 Scheme of Delegation: To review and adopt the Scheme of Delegation.

12 Civility and Respect Pledge To re-affirms its commitment to the Civility and Respect Pledge

13 The Tanworth in Arden 1857 Enclosure Award Trust
13.1 To review the Council's administration of the 1857 Trust, ensuring alignment with the trust deed and Charity Commission guidance.
13.2 To consider granting dispensation to allow Members to participate in discussions and vote on matters relating to the Trust, where the Council acts as the sole Trustee.

14 Meetings 2026/2027 To agree dates and venue for Council meetings for the rest of the year.

H Jennings

Clerk to the Parish
14th May 2026