TANWORTH -IN-ARDEN PARISH COUNCIL

R/O Earlswood Village Hall
Shutt Lane
Earlswood
Solihull
B94 6BZ

Annual Council Meeting

To All Members of the Parish Council

You are summoned to attend the Annual Meeting of the Parish Council H Jennings, Parish Clerk

Date: Thursday 15th May 2025 **Place: Tanworth Village Hall** **Time: 7.00pm**

AGENDA

1 Election of a Chair and Declaration
1.1. To receive nominations and approve appointment of the Chairman of the Council for 2025-2026.
1.2. Declaration of Acceptance of Office for position of Chairman of the Council be signed in the presence of the Clerk.

2 Election of Vice-Chair and Declaration
2.1. To receive nominations and approve appointment of the Vice-Chairman of the Council for the 2025-2026.
2.2. Declaration of Acceptance of Office for position of Vice-Chair of the Council be signed in the presence of the Clerk.

3 Apologies for Absence

4 Declarations of Personal or Prejudicial Interest *Members are asked to declare personal or prejudicial interests in any items on the agenda.*

5 Council Committees To appoint Councillors to Committees and review and adopt the committee terms of reference for the following Committees:
5.1 Planning Committee
5.2 Staffing Committee
5.3 Finance Committee
5.4 Road Safety and Speeding Committee
5.5 Anti-Social Behaviour Committee

6 Appointment to Working Group Meetings To appoint Councillors to the relevant working parties of the Council.

7 To agree Banking Signatories To reaffirm signatories on the Councils Current and Deposit account with Unity Trust Bank

8 Subscriptions To consider the payment of any subscriptions falling to be paid annually.

9 Direct Debits To review the direct debit arrangement and to agree as appropriate their continuance.

10 Council Governance
11.1. Council Standing Orders: To review and adopt the Standing Orders.
11.2. Council Financial Regulations: To review and adopt the Financial Regulations
11.3. Council Code of Conduct: To reaffirm adoption of the Code of Conduct.
11.4 Scheme of Delegation: To review and adopt the Scheme of Delegation.

11 Meetings 2025/2026 To agree dates and venue for Council meetings for the rest of the year.

H Jennings

Locum Clerk to the Parish
7th May 2025