Tanworth in Arden Parish Council

ANTI-SOCIAL BEHAVIOUR COMMITTEE TERMS OF REFERENCE

The Anti-Social Behaviour Committee Terms of Reference were adopted by Full Council at its Meeting held on 19th September 2024.

Responsibilities
The role of this committee is improve the ongoing Anti-Social Behaviour issues within the Parish, creating a safer environment for the people of the Parish.

The Council's Standing Orders and Code of Conduct shall apply to this Committee and its members. Nothing in these terms of reference shall prevent the Council from dealing with a matter that might otherwise be dealt with by this Committee.

Committee
The Anti-Social Behaviour Committee is constituted as a Committee of Tanworth in Arden Parish Council.

Members
1. The Committee must consist of at least 4 Councillors.
2. The quorum of the Committee shall be three Members.

Committee Chair
The Chair is to be elected annually by the Council at the Annual Meeting.

Voting
Only the members of the Committee may vote at a meeting. In the case of an equal vote the Chair shall have a second or casting vote.

Interests
If a Member has a personal interest as defined by the Code of Conduct adopted by the Parish Council, then he/she shall declare such interest as soon as it becomes apparent, disclosing the nature and extent of the interest as required.

N.B. If a Member who has declared an interest, then considers the interest to be prejudicial, he/she must withdraw from the room during consideration of the agenda item to which the interest relates

Meetings
1. The calendar of meetings shall be confirmed at the first meeting after the Annual Meeting of Tanworth in Arden Parish Council.
2. The Parish Clerk or the Chair of the Committee may call additional Committee meetings as and when necessary.
3. Minutes of all meetings will be recorded by the Parish Clerk and circulated at the Full Council meeting.
4. The Public and Press may attend meetings of the Anti-Social Behaviour Committee as per Standing Orders.

Purpose
The purpose of Anti-Social Behaviour Committee is to:
1. Raise issues relating to Anti-Social Behaviour matters within the Parish.
2. Consult with other bodies as required to include, but not limited to;
    a. Safer Neighbourhood Team
    b. Stratford District Council
    c. Warwickshire County Council
    d. District and County Councillors.
3. To ensure that any matters relating to ASB are dealt with quickly and correctly.
4. To ensure that all requests for capital purchases are referred efficiently to the Council.
5. To ensure that if any legal issues arise these are handled in consultation with the Council.
6. To explain the recommendations, reasons and options to improve ASB issues to Full Council.