

Tanworth In Arden Parish Council

ACTION PLAN

Date adopted: 07/09/2023

Reviewed by Full Council: 19/09/2024

Next Review date: September 2025

Tanworth In Arden Parish Council

ACTION PLAN

with medium and longer term, strategic projects identified.

This action plan is a 'live' document and is updated on a regular basis, enabling the council to track and monitor progress against objectives and timescales.
The document is published on the Parish Council website so that residents can monitor progress.

REF	OBJECTIVE	ACTIONS	EXPECTED BENEFIT		BUDGET	UPDATE/NOTES	CONTACT
Communication							
1.1	Website	Update regularly.	To provide a comprehensive, transparent set of information about the council, its activities and policies that is accessible & easy to navigate.	O	-	*Community to be involved in feedback New Parish Council website launched May 24.	Cllr Lines
		Create additional content on wider services – park, allotments etc		M	-		
1.2	Communication Strategy	Raise the profile of the Parish Council by attending community events and publicising work undertaken and results.	To work more closely with residents, business and community groups; engaging with as many people as possible in decision making, monitoring services and planning for the future; To provide accurate and timely information to Parishioners	O	-	Community Engagement Policy adopted July 2024	Clerk
		Acquire more subscribers to newsletter.		S			

O – Ongoing S – Short Term M – Mid Term L – Long Term

REF	OBJECTIVE	ACTIONS	EXPECTED BENEFIT		BUDGET	UPDATE/NOTES	CONTACT
Leisure and Community							
2.1	ELP Play Area	Renovation Project	To improve facilities for residents and visitors using the park. To update equipment, improve access for all users and make the area more inclusive to allow all to enjoy and benefit from the provision.	L	Building an allocated fund, as well as CIL funds. potential use of general reserve Clerk to explore fundraising options. Council agreed budget of £100,000 for project May 2024	*Play area working party formed Sept 2022. Projected completion Spring 2025	S Barnes, R Eady & M Franks
2.3	ELP Memorial Woodland	Continue to maintain area and nurture saplings.	To continue to enhance the area following communications from Parishioners of the wildlife the area is attracting.	M	Greenshoots Grant	Trees & Wildflower areas complete. Bug hotel, Bat boxes, bird boxes, hedgehog houses & bee hotel installed.	
2.4	ASB in Earlswood	Remove waste space on Valley Rd to eliminate unwanted parking. Install CCTV at the park Work with relevant agencies to find a more permanent solution	To make Earlswood a safe space for residents and visitors alike. To continue to encourage solutions, on behalf of residents, from other public agencies.	O L	Budget earmarked from previous held funds for the camera on Valley Road, £25,000. Possible other funds available from Crime Prevention fund and general reserve. WALC grant £8,000 for CCTV in park.		ASB Committee
2.5	Fly-Tipping	To investigate CCTV options	To deter fly tippers in and around TIA village	O	Crime prevention allocated reserve		Cllr Chaudry

O – Ongoing S – Short Term M – Mid Term L – Long Term

REF	OBJECTIVE	ACTIONS	EXPECTED BENEFIT		BUDGET	UPDATE/NOTES	CONTACT
Finance and Governance							
3.1	Local Council Award Scheme	To achieve the Local Council Award Quality Award	To show that the Council meets the standards set by its sector and to confirm level of professionalism.	S			Clerk
3.2	Qualification of Staff	Deputy to complete FILCA courses	To ensure staff are proficient and enable the council to fulfil its duties and responsibilities to residents professionally.	S	Training	Deputy Clerk holds ILCA, Clerk holds ILCA, FILCA & CILCA.	Clerk
3.3	Councillor Training	All councillors to attend Councillor training, and additional training relevant to their role.	To ensure councillors are suitably equipped with the correct knowledge and skills to carry out their roles and maintain effective working practices	O	Training		Clerk

REF	OBJECTIVE	ACTIONS	EXPECTED BENEFIT		BUDGET	UPDATE/NOTES	CONTACT
Roads, Transport & Street Lighting							
4.1	Speeding issues around the Parish	Work with WCC Highways to investigate viable speed reduction methods for the Parish.	Increase safety for road users and pedestrians Decrease severity of potential collisions Eliminate unnecessary nuisance to residents eg noises of cars during night	O	Small works schemes & Crime Prevention Budget	Road Safety & Speeding Committee Formed Sept 2023	Speeding & Road Safety Committee
4.2	Footpath Lighting	Replace aging streetlamps around the village	To provide a safe environment for pedestrians within the Parish.	O	Lighting in Budget & allocate reserve	Working Party formed Oct 2023	Cllr Willmott
4.3	Footpath along The Common	Work with WCC Highways to investigate the viability of extending the footpath on The Common to Broad Lane.	To provide a safe environment for pedestrians accessing essential community services	L	Small Works, County budgets?		
4.4	Rights of way around Parish	To maintain and improve parish footpaths and report work required	To provide a safe environment for pedestrians within the Parish.	O			

O – Ongoing S – Short Term M – Mid Term L – Long Term

4.5	Grass area in the Centre of Bellfield	Acquire the land from Orbit	Provide the residents of Bellfield with solutions to access and parking issues.	M		Transfer in progress	Cllr Ross
4.6	Flowerknott Junction	Continue to liase with WCC Highways regarding improvements to the junction	Make the junction safer by increasing visibility will decrease the number of minor collisions and prevent a more serious collision occurring.	M	Small Works Scheme		Cllr Saunders Cllr Ross

REF	OBJECTIVE	ACTIONS	EXPECTED BENEFIT		BUDGET	UPDATE/NOTES	CONTACT
Planning							
5.1	Unlawful Developments	Identify potential unlawful developments Continue communication with SDC Enforcement Team	To deter residents from building unlawfully To assist residents who are impacted by neighbours contravening planning laws	O	-		Planning Committee

O – Ongoing S – Short Term M – Mid Term L – Long Term