TANWORTH -IN-ARDEN PARISH COUNCIL

/o Earlswood Village Hall
Shutt Lane
Earlswood
Solihull
B94 6BZ
Clerk to the Council: Lil Ryder

Parish Council Meeting

To All Members of the Parish Council
You are summoned to attend a meeting of the Parish Council – Lil Ryder, Clerk to the Parish

Date: Thursday 7th September 2023 **Place: Tanworth Village Hall** **Time: 7.30pm**

The Public Forum will commence at 19.30 hours and finish no later than 20.00 hours. The Public Forum will include reports (not exceeding 5 minutes) from District and County Councillors followed by questions. Members of the Public are welcome to come and address the Parish Council in the Public Forum and are asked to register in advance. Speaking time is restricted to 3 minutes. Priority will be given to members of the public who have registered in advance. The Parish Council meeting will commence immediately following the conclusion of the public forum.

AGENDA

1 Apologies for absence –

2 Declarations of Interest
Members are asked to declare personal or prejudicial interests in any items on the agenda.
2.1 To receive declarations of interest from Councillors on items on the agenda
2.2 To receive written request for dispensations for disclosable pecuniary interests (if any)
2.3 To consider any requests for dispensations as appropriate

3 To confirm and sign the minutes of the Parish Council meeting of 20th July 2023

4 Matters arising from the previous meeting not otherwise dealt with.

5 Matters raised in the Public Forum

6 To note items of correspondence received

7 Finance:
7.1 Report from Chair of Finance
7.2 To authorise payments – payments to be made on the third Thursday complete with contracted items that may not have been present at the meeting.
7.3 To note payments list from August consisting of contracted items previously agreed.

8 Planning
8.1 Report from the Chairman of Planning
8.2 To note decision notices received since last meeting, plus any Decision Notices received between the publishing of the agenda and the date of the meeting.

Reference	Address	Proposal	Outcome
21/03195/LDE	Pastures Croft Nursery Tithe Barn Lane	Certificate of Lawfulness of Existing Use or Development for the mixed used of a building as offices, domestic storage and file storage.	**Certificate of Lawful Develoment**
23/01641/LDE	Ladbrook Hall Farm Penn Lane	Conversion of part of stables building to create two dwellinghouses as shown on the submitted plans.	**Certificate of Lawful Development**
23/01068/FUL	Land Adjacent to 4 Bell Field	Erection of a one bedroom bungalow	**Permission with Conditions**
21/03155/LDE	Pastures Croft Nursery Tithe Barn Lane	Certificate of Lawfulness of Existing Use or Development for the mixed use of the land for the specialist repair and maintenance of cars, including the storage of vehicles and associated parts, the use of a storage building in association with a groundworks and landscaping business, the parking of vehicles ancillary to the use of the workshop, offices and storage, and also for purposes ancillary to the residential dwellings known as The Priory and Priory Barn as well as amenity land for employees and customers.	Lawful Dev. Cert. Existing Refused
23/00065/FUL	Wychpitts Farm Tithe Barn Lane Birchy Cross	Replacement dwelling house	Permission with conditions
23/01754/FUL	Oakhurst Cottage Nuthurst Grange Lane	Proposed ground and first floor side extension to provide additional living and bedroom accommodation. Fence and gate to front of property to be moved accordingly.	Permission with Conditions

8.3 To consider planning applications.

Reference	Due Date	Address	Proposal
23/02009/FUL	05.09.2023	Dean Cottage Well Lane	Change of use of land to garden land associated with Dean Cottage.

8.4 To note any delegated planning comments by The Clerk (in consultation with the Planning Committee)

Reference	Address	Proposal	Comment
23/01991/FUL	The Butts Butts Lane	Single storey extensions and remodelling	**No representation**
23/01910/FUL	Wood End Farm Broad Lane	Conversion of existing barns into 4no. dwellings, construction of 3no. garages and associated development	**No representation**

23/02001/FUL	Ladbrook House, Penn Lane	Extensions and alterations to include 1st floor side extension, porch canopy, alterations to the front elevation to include flat roof to gable end, mono-pitched roof to create an covered walkway to the side of the dwelling, and fenestration changes.	**No representation**
23/01973/FUL	Browns Green Lodge, Broad Lane	Rear single storey extension to the existing dwelling to comprise of open floor plan kitchen, living, and dining space with utility, boot room and storage.	**No representation**
23/02060/FUL	Gilberts Green Farm, Vicarage Hill	Demolition of existing buildings. Erection of 3no. dwellings with all associated works.	**No representation**
23/01837/FUL	The Lodge, Penn Lane	Proposed second storey extension, new entrance porch and alterations to existing single storey extension.	**No representation**

9 Outstanding Issues – any updates for information or discussion

10 To discuss Anti-Social Behaviour in the Parish – standing item
10.1 Fuel incident in park

11 To make a £75 grant to the residents of Vicarage Hill towards the provision of a concealed entrance warning notice to be erected on private land.

12 To form a committee to consider the effectiveness of the supervision of the street lighting arrangements with WCC and agree a course of action.

- **The council will consider delegating all matters relating to the provision and maintenance of their lighting assets to a standing committee**
- **The Lighting Committee consists of three members, Councillor Chaudry, Councillor Willmott, Councillor Cowan, being suitably qualified and experienced (see Appendix0 to deal with the legal, technical and project management issues needed.**
- **The Lighting Committee should report back in October with a draft contract for approval and quarterly thereafter. See Councillor Cowan's note.**

13 Staffing matters:
16.1 To consider reviewing the volume and nature of the work undertaken by the Parish staff and suggest proposals to lighten their load. Initial ideas from Councillor Cowan to be considered by the Staffing Committee.
16.2 Change of job title for Clerk

14 To discuss the renovation of the Tanworth in Arden phone box and consider reimbursing the costs incurred.

15 To consider donating street light from Bates Lane to Earlswood Museum.

16 To agree the next steps in moving the noticeboard in Tanworth-in-Arden.

17 To finalise and adopt the Tanworth-in-Arden Action plan.

18 To discuss and adopt the Staff Grievance Policy

19 **Items for future agenda** *(No decisions are to be taken on any items discussed)*

20 **To note date, place & time of next meeting:**

Thursday 19th October 2023, Earlswood Village Hall

L Ryder

Clerk to the Parish
30th August 2023