



# Parish Council Meeting

## To All Members of the Parish Council

You are summoned to attend a meeting of the Parish Council

H Jennings, Parish Clerk

**Date:** Thursday 20<sup>th</sup> June 2024

**Place:** Earlswood Village Hall

**Time:** 7.30pm

The Public Forum will commence at 19.30 hours and finish no later than 20.00 hours. The Public Forum will include reports (not exceeding 5 minutes) from District and County Councillors followed by questions. Members of the Public are welcome to come and address the Parish Council in the Public Forum and are asked to register in advance. Speaking time is restricted to 3 minutes. Priority will be given to members of the public who have registered in advance. The Parish Council meeting will commence immediately following the conclusion of the public forum.

## AGENDA

- 1 Apologies for absence**
- 2 Declarations of Interest**  
*Members are asked to declare personal or prejudicial interests in any items on the agenda.*
- 3 To confirm and sign the minutes of**
  - 3.1 The Annual Meeting Parish Council meeting of 16th May 2024.
  - 3.2 The Parish Council meeting of 16th May 2024.
- 4 Matters arising from the previous meeting not otherwise dealt with.**
- 5 Matters raised in the Public Forum**
- 6 To note items of correspondence received**
- 7 Clerk's Report**
- 8 Finance:**
  - 8.1 Report from Chair of Finance
  - 8.2 To authorise June payments
  - 8.3 To receive the Internal Audit Report 23/24
  - 8.4 To discuss quote received from WCC for streetlight replacement at Earlsmere, Earlswood
  - 8.5 To discuss renewal of Footpath Lighting Electricity Contract
- 9 Planning:**
  - 9.1 Report from the Chair.
  - 9.2 To note decision notices received.
  - 9.3 To receive minutes of Planning Committee meetings and delegated planning comments made.
- 10 Outstanding Issues – any updates for information or discussion**
- 11 To discuss Anti-Social Behaviour in the Parish – standing item**
- 12 To receive updates from Committees and Working Parties**
  - 12.1 Road Safety and Speeding Committee
  - 12.2 Footpath Lighting Working Party
  - 12.3 Play Area Working party

- 13 Speed strips on MHL and Valley Rd** To discuss the possibility for further speed data collection following requests from residents.
- 14 Councillor Co-option** To review two applications received for the two vacant seats in the Earlswood Wards.
- 15 Earlswood Leisure Park**
  - 15.1 To discuss a solution to the continued parking issues in the car park.
  - 15.2 To discuss quotation received for CCTV in the park.
- 16 Doctors Hill Footpath** To discuss footpath repairs on Doctors Hill with funds from the Small Works budget allocation and the possibility to acquire match funding.
- 17 Meeting Minutes** To review the availability of draft council minutes following meetings.
- 18 To review the following policies –**
  - 18.1 Asset Disposal
  - 18.2 Sickness/Absence
- 19 Resolution to exclude members of the public and press from the meeting due to the confidential business to be discussed (Public Bodies [Admission to Meetings] Act 1960)**
- 20 Deputy Clerk appraisal:**  
To discuss the Deputy Clerks annual appraisal and consider pay review.
- 21 Items for future Agenda**
- 22 To note date, place & time of next meeting:**

**Thursday 18<sup>th</sup> July 2024, Tanworth in Arden Village Hall**

*H Jennings*

**Clerk to the Parish Council  
12<sup>th</sup> June 2024**