

Tanworth-in-Arden Parish Council
Meeting held on Thursday 18th April 2024 at Earlswood Village Hall

Present: Councillor Chaudry (Chair), Councillor Brougham, Councillor Cowan, Councillor Cunningham, Councillor Franks, Councillor Muntz, Councillor Ross, Councillor Saunders, and Councillor Willmott.

In attendance: Lil Ryder (Parish Clerk; taking minutes), and Sarah Barnes (Deputy Clerk)

Two members of the public joined the meeting, along with County Councillor Ian Shenton. District Councillor Lynda Organ sent her apologies.

The Chair opened the Public Forum at 7.30pm.

Two Earlswood residents addressed the Council regarding planning permission granted to a neighbouring property. They stated that they had not been made aware of the application until building works started over Easter weekend and felt that the plans negatively affected their property.

County Councillor Ian Shenton sent his report prior to the meeting. Areas of note were:

Gully Cleaning – Please report any blocked gullies as he will be funding a cleaner/jetter to come and clean them.

Police & Crime commissioner elections will be held on Thursday 2nd May.

Although District Councillor Lynda Organ was not present, queries were raised over the no action from planning enforcement regarding a plot of land along Earlswood Common. County Councillor Ian Shenton offered some advice and gave suggestions on who to contact.

At 7.52pm, The Chair opened the Full Council Meeting.

04/24/01 – Apologies for absence

Councillor Lines sent his apologies.

04/24/02 – Declarations of interest

Councillor Willmott declared an interest in Item 7.4; April Payments list.

Councillors Willmott and Cunningham declared an interest in Item 7.5; grant application from Earlswood Village Hall.

04/24/03 – To confirm and sign the minutes of the Parish Council Meeting of 21st March 2024

Councillor Willmott proposed editing item 03/24/04, to note that *A Councillor* requested the old noticeboard key. Councillor Muntz seconded the proposal, and all were in favour.

Following the above change, Councillor Willmott proposed that the minutes were a true and accurate record of the March meeting. This was seconded by Councillor Ross, and all were in favour.

04/24/04 – Any matters arising from the minutes, not otherwise dealt with

It was noted that a request was put in for Doctor's Hill footpath to be on the April Agenda, and was queried why it was not. The Clerk explained that the agenda was full, and there was little information prepared for the meeting. Due to planned absence, it was requested that this item be on the June meeting.

04/24/05 – Matters raised in the Public Forum

Councillor Saunders advised that the residents were doing the right thing, and the only other option would be to contact the planning ombudsman.

04/24/06 – To note items of correspondence received.

The Chair advised the Councillors that Councillor O'Brien had submitted his resignation. Councillor O'Brien has been a Councillor for 22 years and has been involved in many projects over the years. The Parish Council would like to thank Councillor O'Brien for his long service to the Parish Council and the community.

6.11 – Stratford District Council – When the Cank Farm development was in the planning stages, it was agreed that the S106 funds would be directed to the school for a play facility that would be available to residents outside of school hours. Since then, legislations have changed, and the school are unable to offer the out of hours access. Other options around Tanworth were considered with no success. The Parish Council asked Stratford District Council, and the developers, whether the funds could be redirected to the upgrade of the Earlswood Play area; it was felt that this was the better option that the funds being kept by Stratford District Council. Stratford District Council are happy with this proposal and would waive any legal fees. However, Warwickshire County Council would charge approximately £500 for the changes.

04/24/07 – Finance

7.1 The Clerk reported that the VAT refund had been received, and that the first half of the precept would be received soon.

7.2 The year end bank reconciliation and year end monitoring report were circulated prior to the meeting. Councillor Willmott gave a brief overview of the report and welcomed any questions. None were received.

7.3 A report on the Internal Control Systems and effectiveness of the Internal Audit was circulated prior to the meeting. All Councillors were happy with the report.

7.4 Councillor Saunders proposed accepting the April payments en-bloc. Councillor Brougham seconded the motion, and seven Councillors voted in favour. Councillor Willmott abstained from voting and another Councillor had exited the room.

7.5 A grant application was received from Earlswood Village Hall towards the cost of their D-Day 80 celebrations, totalling £600. Councillor Ross proposed granting the request, and Councillor Muntz seconded the motion. Six councillors voted in favour, and three Councillors abstained.

04/24/08 – Planning

8.1 The Chair of the Planning had nothing to report.

8.2 To note decisions received since the last meeting (Appendix 2)

8.3 To consider planning applications (Appendix 3)

8.4 To note any delegated planning comments by The Clerk - in consultation with the planning sub-committee (Appendix 4)

One Councillor questioned the *No Representation* response to 24/00658/OUT, and asked that this be changed to Object, due to over development. Once they had explained their reasoning, the Council were happy to agree to this.

04/24/09 – Outstanding Issues

None were raised at the meeting.

04/24/10 – To discuss anti-social behaviour in the Parish

Whilst there had been some positive communication with Insp Ben Hembry, there has been no further action to report. Cllrs Lines, Franks and Cunningham will meet to discuss the way forward and hope to speak with Insp Hembry at the Parish Assembly.

04/24/11 – To receive updates from committees and working parties.

11.1 Footpath light working party. The Footpath Light Working Party met this week to discuss the quote for the new financial year. Concerns were raised over the quality of service provided by Warwickshire County Council.

11.2 Play area working party. A meeting was held this month, and the Working Party have requested that this is added to the May Agenda.

11.3 The Road Safety Committee. Cllr Saunders reported that there were three main areas of concern; Flower Knott Junction, speeding within Tanworth Village and crossing points along Broad Lane. The Committee are due to meet in May.

04/24/12 – To consider recommendations of the Footpath lighting Working party for the maintenance and repair contract.

The Working Party highlighted some areas of concern with the maintenance quote received from Warwickshire County Council. Councillor Ross proposed accepting the quote for the current year, with some minor alterations, and then researching other options for next year. Councillor Franks seconded the motion and eight Councillors voted in favour. One Councillor abstained from voting.

04/24/13 – To discuss Council noticeboards and consider reducing the ones in use.

The Clerks explained that the Council are only required to have one noticeboard to publish any notices, but suggested keeping two: one for each Ward. Councillor Saunders proposed keeping the new noticeboard in Tanworth Village, and the one outside Hickory's in Earlswood. Councillor Brougham seconded the motion, and seven Councillors were in favour. Two Councillors were against the motion.

04/24/14 – To consider replacing the defib which was removed from The Limes, before re-siting at Muntz Field.

It was previously agreed to move the defib from The Limes to the Muntz Field. However, when the defib was recently checked, it was showing an error and required maintenance. This defib was purchased in 2015 and is unable to be repaired due to the age of the device. Councillor Chaudry proposed removing the device entirely as there is a defib at Tanworth Village Hall. Councillor Saunders seconded this and all were in favour.

04/24/15 - Earlswood Leisure Park

15.1 To discuss allowing CRT 3-month trial access to the top barrier to assist with general maintenance. Following discussion, and an explanation of the Park Keepers reluctance, Councillor Ross proposed sticking with the Park Keepers suggestion of a second padlock that CRT have the code for, and swapping them over when CRT arrange a day to visit. Councillor Chaudry seconded the motion and all were in favour.

15.2 To discuss theft of closure times. Councillor Franks proposed replacing the time, and alter the sign to prevent any further thefts. Councillor Willmott seconded the motion and all were in favour.

15.3 To appoint Councillor/s to research solar CCTV options following armed robbery.

Councillor Franks has agreed to look into CCTV options.

Councillor Cowan left the meeting at 9pm

04/24/16 - To discuss draft website

All Councillors were happy with the draft website, with just a few concerns: photos need to be relevant to the Parish, all information needs to be up to date, alterations to the front page and a FAQ section.

Councillor Chaudry proposed moving ahead with the new website, with Councillor Franks seconding. All were in favour.

04/24/17 – To discuss suggestion of utilising the Lakes to generate power.

Councillor Franks has done some research, and has suggested that the overflow on the Lakes could be used to generate power. Councillor Chaudry proposed presenting the idea to CRT. Councillor Franks seconded the motion and all were in favour.

04/24/18 – Resolution to exclude members of the public and press from the meeting due to the confidential business to be discussed (Public Bodies [Admission to Meetings] Act 1960)

As there were no members of public present by this stage of the meeting, the Chair moved on to the next item.

04/24/19 – To discuss ongoing staffing matters.

Councillor Chaudry proposed asking Hayli to come in to help with the audit. Councillor Saunders seconded the motion, and all were in favour.

Councillor Chaudry then raised an issue with an email that Councillor Cowan had sent to the Clerk regarding the key for the old noticeboard in Tanworth. The Chair had asked Councillor Cowan to send an apology to the Clerk before the meeting. No apology was received. After discussion it was agreed that in the light of earlier behaviour the Chair would pull evidence together and circulate it to all Councillors.

04/24/20 – Items for future Agenda

The Clerk reminded the Council that the Parish Assembly will be held on Wednesday 1st May at 7.30pm at Tanworth Village Hall.

04/24/21 – To note date, place and time of next meeting.

7.00pm on 16th May 2024 at Tanworth Village Hall – Annual Council Meeting

7.30pm on 16th May 2024 at Tanworth Village Hall – Monthly Council Meeting

At 9.39pm the Chair closed the meeting.

Signed by Cllr Chaudry (Signature redacted for website)

Date 16/05/2024

18th April 2024

Full Council Minutes

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Appendix 1 - Payments List

Tanworth in Arden Parish Council

Payments List - 18th April 2024



Bank Balances (as of 1/04/24)	Amount	Interest
Unity Trust Deposit	164,785.94	-
Unity Trust Current	5,761.74	-
Totals	170,547.68	

Income		
HMRC	VAT return	2,402.55

Transfer required this month -£5,000

Transfer last month - £10,000

Authority to pay		Cost Code	Net Amount	VAT	Total	Invoice No	Cheque No
L Ryder	Mileage	3	4.50	-	4.50	-	E
BT	Phone & Broadband	6a	30.95	6.19	37.14	M008 NY	DD
Inty	Office 365 & ATP	6b	87.12	17.42	104.54	INV00705924	DD
Direct Copiers	Copier charges	8	11.76	2.35	14.11	132354	DD
Direct Copiers	Copier charges (rental)	8	78.00	15.60	93.60	132224	DD
EVH	Room rental	12	25.00	-	25.00	1500/04/24	E
WALC	Annual Subscription	14	873.00	123.80	996.80	869	E
Npower	Street Lighting	23	134.07	6.70	140.77	IN10123385	DD
ELSC	Grant	30	350.00	-	350.00	-	E
Tanworth PCC	Volunteer Donation	31	125.00	-	125.00	-	E
Fortress	Park Refuse	35	84.05	16.81	100.86	SI165982	DD
Ebay (reimburse R Willmott)	Clips for Park sign	35	24.68	-	24.68	-	E
E Farrell	Office Cleaning	36	30.00	-	30.00	-	E
TOTAL			1,858.13	188.87	2,047.00		

Confidential Payments							
			3950.80		3950.80		
TOTAL			3,950.80	0.00	3,950.80		

TOTAL PAYMENTS	5,808.93	188.87	5,997.80
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Appendix 2 – Planning decisions since February meeting

Reference	Address	Proposal	Outcome
24/00332/FUL	The Ingle Poolhead Lane	Demolition of existing conservatory and replacement with new orangery	Permission with conditions
23/01714/FUL	Westview Springbrook Lane	Erection of a replacement dwelling	Application Withdrawn
23/02927/FUL APP/J3720/D/24/ 3337117	11 Aspley Heath Lane	Formation of first floor extension to existing house to form additional bedroom and extension to existing porch.	Appeal Dismissed
24/00368/FUL	8 Aspley Heath Lane	Proposed demolition of existing garage, erection of single storey side extension and replacement single storey rear extension and erection of new bay window to front	Permission with conditions
23/03318/FUL	2 The Mews Umberslade Hall	Change of use of land to garden land, conversion of and extension to redundant electrical sub-station to form a garden room and gymnasium.	Withdrawn
24/00737/AAPA	Grayson Broad Lane	Addition of a first floor to an existing bungalow.	Withdrawn
24/00713/LDP	Grayson Broad Lane Wood End	Single storey side extension	Withdrawn
24/00556/FUL	Ladbrook House Penn Lane	Proposed rear and side windows, roof tunnel sun light and raise flat roof in line with existing rear extension flat roof	Permission with conditions
24/00495/FUL	Lake House 47 Earlswood Common	Proposed alterations to family dining room to thermally upgrade living space. Garage demolished and floor area (6.5m) rebuilt at first floor to create a 1.35m rear extension	Permission with conditions

Appendix 3 – To consider planning applications

Reference	Due Date	Address	Proposal
24/00737/AAPA	24.04.24	Grayson Broad Lane	Addition of a first floor to an existing bungalow.
24/00836/AGNOT	23.04.24	Traps Green Farm Forde Hall Lane	Fully enclose western and southern elevations and partially enclose eastern elevation of the barn

Appendix 4 - To note any delegated planning comments by The Clerk (in consultation with the planning sub-committee)

Reference	Due Date	Address	Proposal	Comments
24/00517/FUL	15/04/2024	Land Adjacent to Wynyard, Forshaw Heath Road	New vehicular access including with gates and additional planting to close up the existing access	No representation

24/00627/FUL	16/04/2024	23 Earlswood Common, Earlswood	Small single storey garage/workshop to be added to front of property on driveway, with garage door to front elevation and internal access door from hallway of property and widening of existing hallway to allow wheelchair access/turning space for disabled family members.	No representation
24/00625/VARY	17/04/2024	Bybrook, Poolhead Lane, TiA	Variation of Condition 5 of planning permission 24/00071/FUL, dated 06.03.2024, to vary the wording of condition 5 regarding bat surveys from a pre-commencement condition to a compliance condition. Original description of development; Replacement dwelling.	No representation
24/00658/OUT	18/04/2024	Ravenstone, Well Lane	Demolition of dwellinghouse and erection of two houses	Object – The Parish Council believe this is overdevelopment of the site.
24/00590/FUL	19/04/2024	1 Blind Lane, TiA	Rear single storey extension after demolition of previous extensions.	No representation
24/00665/TEL28		Penn Lane, TiA	Regulation 5 Notice of Intention to Install Fixed Line Broadband Apparatus.	No representation
Amendment 23/03371/FUL	09/04/2024	Wychpitts Farm, Tithe Barn Lane	The basement has been reduced in size, in line with the footprint of the existing house. The external staircase has been removed. A statement of Very Special Circumstances has been submitted. The Bat Survey Report has been updated to include a revised bat loft.	No representation